

The Barns at Wesleyan Hills
Long Hill Road, Middletown, CT 06457
860-347-7171 www.pavilioncatering.com

Little Barn Residents Rental Agreement and Facility Rules

1. The Little Barn may be rented by Residents of the Wesleyan Hills Association only. Residents may not sponsor non-residents. Proof of residency is required at the time of booking.
2. The Little Barn may be rented no more than 30 days in advance of the event date.
3. The Little Barn may not be rented on a date that the Big Barn is rented. There is only one event on the property per day.
4. Dates are not considered booked until the rental fee, cleaning deposit and this signed agreement have been received at the offices of Pavilion Catering, 144 Prout Hill Road, Middletown, CT 06457. Dates are never placed "on hold".
5. To check availability or to schedule an appointment to book a date, please call 860-347-7171.
6. Rental fee is \$60.00. Cleaning/security deposit is \$100.00. Total payment required to book the Little Barn is \$160.00. Payment is by cash or check payable to Pavilion Catering only. Credit cards are not accepted. Cleaning/security deposit of \$100.00 will be refunded after the event if the Little Barn is left clean and the facility rules have been followed.
7. A \$100.00 cash only key deposit is required to pick up the key for the Little Barn. Keys may be picked up not more than 24 hours in advance of the rental date at the offices of Pavilion Catering, 144 Prout Hill Road, Middletown, CT. Please call 860-347-7171 or email mail@pavilioncatering.com to schedule an appointment. Key deposit is refunded when the key is returned. Keys must be returned on first business day after the event.
8. Balloons, candles and tents are prohibited at the Little Barn.
9. The Wesleyan Hills Association and Pavilion Catering are not responsible for any equipment that you or your caterer may rent. Arrangements for delivery and pick up are your responsibility. All rental equipment must be removed immediately after the event.
10. The Wesleyan Hills Association and Pavilion Catering are not responsible for any alcoholic beverages you may serve. Should you serve alcoholic beverages, you agree to follow all Connecticut Laws in regard to such service; including but not limited to, not serving underage or intoxicated persons.

11. Access to the Little Barn is limited to the rental date only, regardless of when the key is picked up. Events may start as early as 9:00 a.m. and the Little Barn must be vacated and locked no later than 12 Midnight of the date of the rental.

Renter Information

Rental Date: _____ Proof of Residency: _____

Time of event: _____

Renter Name: _____

Renter Address: _____

Renter Phone(s): Home: _____

Work: _____

Cell: _____

Renter Email: _____

Payment Method: _____

I agree to all of the rules and procedures as listed above for the rental of the Little Barn

Renters Signature: _____

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